

Our Mission

Fostering a culture of innovation.
Leading healthcare solutions.
Simplifying complex care.



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Administration of Mini Bag Plus

ADMINISTRATION OF MINI BAG PLUS

Store all medication as directed. Some medications need to be refrigerated for stability.

- Check the label of each bag for your name, name of the medication, volume and the expiration of the drug.
- Each dose should be free of cracks, leaks, floating objects and discoloration. If you have any doubts call your Soleo Health pharmacist.
- Use each vial and bag only once.
- Change the IV tubing as directed by your nurse.
- Tubing is used for a full 24 hours regardless of number of doses. If you have multiple doses due within a 24-hour period, you will be provided with caps to place on the end of the tubing between doses.

SCAN THE QR CODE BELOW TO VIEW THE VIDEO



STEP 1

Wash hands thoroughly using soap and water for at least 20 seconds. Dry with a paper towel. Use your towel to turn off the faucet.

STEP 2

Clean your workplace and gather your supplies.

1. MEDICATION VIAL AND BAG



2. IV TUBING



3. ALCOHOL WIPES



4. FLUSH SYRINGES



STEP 3

Inspect your IV site for:

REDNESS

SWELLING

TENDERNESS

WARMTH

IF THERE IS A CHANGE,
DO NOT INFUSE AND
CONTACT YOUR NURSE

STEP 4

Inspect your medication.

IS IT EXPIRED?

IS YOUR NAME ON
THE LABEL?

IS IT THE RIGHT
MEDICATION?

ARE THERE ANY VISIBLE SPECKS OR FLOATING PARTICLES
IN THE MEDICATION?





STEP 5

Bend up, then down to break the seal. Hold bag with vial down. Squeeze solution into vial until half full. Swirl to suspend drug in solution, **DO NOT SHAKE**.



STEP 10

Remove the protective covers the IV tubing spike. Push the spike in the administration port, making sure you do not touch the spike.

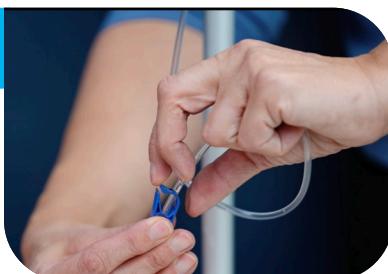
STEP 6

Hold bag with vial upside down. Squeeze bag to force air into vial. Release to drain suspended drug from vial.



STEP 11

Squeeze the drip chamber on the tubing until the chamber is half full.



STEP 7

Repeat these steps until vial is empty of drug, and solution is thoroughly mixed. Ensure drug is completely dissolved. **DO NOT REMOVE DRUG VIAL**.



STEP 12

Open the clamp to fill tubing with fluid. Allow the tubing to fill completely. When the fluid reaches the end of the tubing, close the clamp.

STEP 8

Remove port protector. Hang bag on IV pole. Ensure that vial is empty of drug and solution.



STEP 13

Swab the end of your needleless connector using an alcohol wipe. Allow to air dry. Do not blot or fan.



STEP 9

Remove tubing from wrapper, close the clamp.

STEP 14

Remove the cap from the saline flush. Holding the syringe upright, gently pull the plunger back to loosen it, and then push the plunger up to remove the air from the syringe. Attach saline flush syringe to catheter adapter by firmly pushing and twisting. Gently but firmly flush your catheter with ____ mL of saline.



STEP 15

Swab the end of your needleless connector using an alcohol wipe. Allow to air dry. Do not blot or fan.



STEP 16

Remove the protective cap from the end of the tubing and attach the tubing to your needleless connector.



STEP 17

If your tubing has a dial, set dial to the prescribed rate. Open the clamp to start the infusion. When the infusion is complete, close the clamp.



STEP 18

Disconnect the tubing from your needleless connector.



STEP 19

Swab the end of your needleless connector using an alcohol wipe. Allow to air dry. Do not blot or fan.



STEP 20

Flush the IV catheter with saline flush solution and swab the end of your needleless connector using an alcohol wipe as before. If instructed, follow with a Heparin flush using units/mL ____ mL. Call your nurse if you cannot flush your catheter or meet resistance.



STEP 21

Apply antimicrobial cap to the needleless connector, if provided.



STEP 22

If administering two or more doses per day, place a tubing cap on the end of the tubing, if provided. Keep the spike in the bag of completed medication until you are ready to spike the next dose. If air is in the tubing from the previous dose, prime the tubing as instructed.



STEP 23

After the last dose for a 24-hour period is administered, discard the used medication bag and tubing in the appropriate waste container.

